



UNIVERSITY OF MIAMI MILLER SCHOOL OF MEDICINE
REGIONAL MEDICAL CAMPUS
AT FLORIDA ATLANTIC UNIVERSITY
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Year 3 Curriculum Advisory Committee: FAU
Minutes
Monday, November 17, 2008
12h00

Present: Mavis Brown (Medical Curriculum Coordinator), Steve Falcone (Radiology), Daniel Lichtstein, Fred Schild (Surgery), Sarah Wood (Pediatrics), Stephanie Wragg

Absent: Jim Byrnes (Family Medicine), Ira Karmin (Ob-Gyn), Madeleine Stam (Psychiatry)

1. As interim Chair, Dr. Lichtstein called the meeting to order at 12:07.
 2. Dr. Lichtstein explained that the membership of the Year 3 Advisory Committee: FAU is based on being the clerkship discipline coordinator in year 3. The group will expand to include other representatives of the year 3 disciplines and year 4 activities in the future, as well as student representation. The governance chart of the various committees at the Regional and Main campuses was distributed. The role of each committee was briefly described.
 3. The mission of this committee is to present and review clerkship and student performance in a timely way, make recommendations for curricular changes, implement Curriculum Steering Committee decisions, and transmit recommendations to Curriculum Steering Committee: FAU
 4. The proposed standing agenda for future meetings was presented to the group.
 5. As a new item, the group was reminded that the regional campus will be visited by the LCME site team on February 24, 2009. At this time, the site visit is focusing on the year 1-2 program.
 6. Updates: Dr. Wood reported that the objectives for pediatrics have been formatted in the ACGME competency format that was discussed at the Bethesda education team meeting on November 11, 2008. This format will be used by all clerkships as it allows for precise description of knowledge and skills as well as the mapping of assessment methods. She is working on organizing a six-week template for the program and soliciting CVs for voluntary appointment purposes (and 2 brief letters of recommendations) from the general pediatricians who will participate in the program.
- Dr. Schild reported on a draft of objectives for surgery and plans to meet with the surgeons (general and vascular) at JFK Medical Center for recruitment to the 12-week program.

Dr. Falcone reported on a meeting with Dr. Lorna Williams who is vice-chair of the JFK radiologist group who will be working in the program. He awaits the CVs of the members of the group for the voluntary appointment process and has begun drafting the educational objectives.

7. Please note the meeting dates for AY 2008-2009 (3rd Monday of the month):
December 15, January 19, February 16, March 16, April 20, May 18, June 15

Respectfully submitted,

Stephanie Wragg
November 17, 2008